Experience

2009 - Present

Herbarium Assistant and Web Designer

Hodgdon Herbarium at the University of New Hampshire

Digitize herbarium collections; website maintenance

Noteworthy Achievements

Redesigned and rebuilt the herbarium website (www.unh.edu/herbarium)

Summer 2010

Instructor and Residential Advisor

Exploration Senior Summer Program at Yale, New Haven, CT

Designed and taught three courses in Graphic Design, Online Privacy, and Blogging and Online Writing; supervised all aspects of student life from helping students bus meals in the cafeteria, to leading afternoon activities, to taking attendance at check-in times and living group events, to chaperoning evening dances

Noteworthy Achievements

Graphic Design students completed the course with 3 professional quality projects fully mounted on black matt board Acted as trip leader on two occasions (White Water Rafting and Rock Climbing) at which time I was responsible for the success of the trip and the well being of more than 100 high school students

2006 - 2009

IT Support Center Consultant

Academic Technology at the University of New Hampshire

General software and computer operations; troubleshooting network accounts and computer operations; assisting and advising clients, resident graphic designer; logo, illustration, photograph and layout development

Noteworthy Achievements

Promoted from ResNet Consultant

Wrote and designed a guide on creating content for the University's digital signs

Designed the layout, logo, and icons for the new web based case logging system, Tracker

Summer 2008

Museum Action Corps Graphic Design Intern

Peabody Essex Museum, Salem, MA

Conceptualization, design and print of magazine spreads, advertisements, mailers, and promotional materials for the Peabody Essex Museum (PEM); client, designer, and print company interaction; brainstorming and organizational meetings

Noteworthy Achievements

Designed and developed the 2009 PEM promotional calendar that was sold in the museum gift shop

Fall 2008

Introduction to Puppetry Teacher's Assistant

Theater Department at the University of New Hampshire

Classroom preparation; grade book upkeep; assisted in classroom instruction; answered student's questions and advised them in construction and production

Noteworthy Achievements

Stage manager for the student showcase



Summer 2006, 2007

Director of Adventure Program

Pingree Experience Day Camp, Hamilton, MA

Lesson plan development and application; childcare and discipline for children ages 5–14; directed general counselors; participated in employee evaluations and biweekly director's meetings

Noteworthy Achievements

Promoted from General Counselor

Summer 2003-2005

General Counselor

Pingree Experience Day Camp, Hamilton, MA

General care, direction, and discipline of six to fifteen campers for each of four sessions; Leading afternoon activities in a variety of disciplines

Noteworthy Achievements

Alternated annually between two age groups, children entering second grade and children entering fifth and sixth grade, with ease and success

Education

Bachelors of Science

Sign Language Interpretation

University of New Hampshire, Manchester, NH 2009 — Present GPA 3.5

Bachelors of Arts

Studio Arts

Minors

Deaf and Hard of Hearing Studies General Theater

University of New Hampshire, Durham, NH 2005 — 2009 Cum Laude

Software

Adobe InDesign, Adobe Illustrator, Adobe Photoshop, Adobe Dreamweaver, Microsoft Office, Quark, HTML, CSS

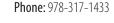
Clubs

College - American Sign Language Club Club Secretary 2009 - Present

High school - Thespian Society, Varsity Girls Ski Team

Travel

England 2001; Baja, Mexico 2002; France 2003; Cross-Country USA 2006; Kobe, Japan 2007; Galway, Ireland 2008; Hawaii 2009



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References are available on request

